



3-25-1975

Note to Edwin Schroeder and Richard Surles, Jr. regarding the SWAALL Institute, March 25, 1975

William Younger

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Alabama Supreme Court Library
Judicial Building
Capitol

WILLIAM C. YOUNGER
LIBRARIAN

MONTGOMERY, ALABAMA
36104

3/25/75

Ed and Rick:

Thought you might like to have this information on the Southwestern Chapter institute. We should try to give a little more notice than they are giving for their institute. Do you plan to make a mailing to the AALL mailing list or will you confine it to the Southeastern Chapter? In the past, the mailings on the Southeastern Chapter institutes have gone to the entire AALL membership.

Bill

PLACE
STAMP
HERE



HILTON INN

2200 I-70 Drive, Southwest
COLUMBIA, MISSOURI 65201

Please Reserve the Following Accommodations:

Type of Room Required

Location of Room

First Choice _____

First Choice _____

Second Choice _____

Second Choice _____

Number of People _____

Will Arrive On _____

Will Depart On _____

Name _____

Address _____

Phone _____

Convention Attending

Law Library

ROOMS ARE HELD UNTIL 6:00 P.M. LOCAL TIME. IF YOU DESIRE, YOU MAY SECURE
YOUR ROOM FOR LATE ARRIVAL WITH A \$15.00 ADVANCE DEPOSIT.

AMERICAN ASSOCIATION OF LAW LIBRARIES
Southwestern Chapter

March 3, 1975

Dear SWALL member:

Columbia, Missouri, will be the site of the Southwestern Chapter meeting April 3, 4, and 5, 1975. The program will be on Microforms in Law Libraries, and our two speakers are outstanding. Mr. Charles LaHood, Chief of the Photoduplication Service of the Library of Congress, and Professor Ed Hess, law librarian at the University of Illinois, have much to tell us about microforms, equipment, and their place in our libraries. Mr. LaHood is nationally known for his work in the National Microfilm Association and is a prominent speaker at national institutes. Ed Hess is known to us in the Midwest as an expert on microforms in law libraries. We are very fortunate to have them. A tentative program and schedule of events is enclosed for you.

The program promises to be splendid and a real benefit to all of us. There will be opportunities for discussion, to ask questions, and exchange and gain ideas from our colleagues. The presentation is being planned to be of value no matter how much you already know, or don't know, about microforms and equipment.

Columbia will be cool the first of April. It's located in the center of the state and is serviced by both Ozark and Skyway Airlines from Kansas City and St. Louis. Should connecting flights not be convenient, Greyhound buses from the St. Louis Airport are frequent. The trip takes around three hours. A schedule is enclosed.

The new Hilton Inn will be our headquarters. A card for room reservations is enclosed. Please mail directly to the Hilton. To register for the meeting, fill out the registration form and mail with your check for \$40.00 to University of Missouri Conferences and Short Courses, which is assisting us in putting on the program. Please note that the fee includes all meals but Friday breakfast. If you have any questions or need assistance, just call me at 314 882-2025.

Come join us for a truly outstanding program and opportunity for professional development. See you here on April 3, 4, and 5.

Elizabeth R. Ellington
Program Chairman

TENTATIVE PROGRAM

AMERICAN ASSOCIATION OF LAW LIBRARIES
Southwestern Chapter

April 3-5, 1975
Hilton Inn
Columbia, Missouri

THURSDAY, APRIL 3

9:00 A.M. to 12:00 noon	Registration
12:15 P.M.	Opening luncheon and welcome
2:00 P.M.	"An Introduction and Critical Look at the Place of Microforms in Law Libraries"
3:15 P.M.	The technical aspects of microforms, equipment, reductions, fiche and film, how to evaluate equipment, where to go for information.
7:00 P.M.	Buffet supper and hospitality

FRIDAY, APRIL 4

9:00 A.M.	Storage and care of microforms, shelving, circulation, use by patrons, problems in readers' services.
10:30 A.M.	Microform publishing, availability, format, acquisitions, prospects for publication.
12:30 P.M.	Luncheon
2:00 P.M.	Bibliographic control of microforms, cataloging and classification, criteria for purchase and problems by type of library.
3:30 P.M.	Panel and discussion on the future of microforms in law libraries, problems encountered.
5:00 P.M.	Summary
7:00 P.M.	Banquet and hospitality thereafter

SATURDAY, APRIL 5

8:00 A.M.	Breakfast followed by the business meeting of SWALL, news from AALL.
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GREYHOUND BUS SCHEDULE

St. Louis (Lambert Field) - Columbia, Mo.

Leave
Lambert Field

Arrive
Columbia, Mo.

2:50 a.m.

5:00 a.m.

6:20 a.m.

9:20 a.m.

1:20 p.m.

4:00 p.m.

4:05 p.m.

7:15 p.m.

6:35 p.m.

9:35 p.m.

9:05 p.m.

11:25 p.m.

Buy your ticket on the Lower Level by the baggage
carousels. Buses leave from the Upper Level, west end.

REGISTRATION FORM

University of Missouri-Columbia,
Office of Conferences and Short Courses

MICROFORMS IN A LAW LIBRARY
April 3, 4, and 5, 1975

NAME _____

HOME ADDRESS _____

CITY _____ STATE _____ ZIP _____

ORGANIZATION REPRESENTED _____

Make check payable to University of Missouri.

Registration Fee: \$40.00

This form should be mailed to: MICROFORMS IN A LAW LI-
BRARY CONFERENCE, Conferences and Short Courses, Uni-
versity Extension Division, 348 Hearnes Multipurpose
Building, University of Missouri-Columbia, Columbia,
Missouri 65201.

For further information, call: (314)-882-2640